

## EMPLOYMENT LETTER OF INTENT

On April 13, 2011, the School Board passed Agenda Item D-25, which included a Request for Approval of a Reduction-in-Force/Layoff of Select Positions. As a result of this Board action, your position has been identified for a reduction-in-force effective at the end of the day on Thursday, June 30, 2011.

In accordance with provisions as specified in the Miami-Dade County Public Schools/Dade County School Maintenance Committee (DCSMEC) Contract, Article IX, Section 11, Layoffs and Reemployment, in lieu of layoff, you may opt to stay in your present position at a rate of pay which is 80% of your current base salary or request a bump back to a previous job classification which carries a lower designation. This provision will be in effect for the 2011-2012 fiscal year.

Please indicate which option you are selecting by marking the appropriate box below. Please be advised that bump back requests will be honored by seniority in accordance with the Miami-Dade County Public Schools/Dade County School Maintenance Committee (DCSMEC) Contract. Employees not eligible for bump back based on seniority or other position classification factors will remain in the current position at a rate of pay which is 80% of the current base salary.

**Please return completed form to Abby Walker no later than May 9, 2011**  
**12525 NW 28<sup>th</sup> Avenue**  
**Miami, FL 33167, Suite #351 (W/L9241)**

- Remain in current position at a rate of pay which is 80% of base salary.
- Request bump back to previous job classification which carries a lower designation
- Layoff from M-DCPS

Print Employee Name and Employee Number

Employee Signature

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Date